

Section I – Scope and Objectives

Senate Bill 246, signed in 2015, directs OPR to establish the Integrated Climate Adaptation and Resiliency Program (ICARP). The purpose of ICARP is to “coordinate regional and local efforts with state climate adaptation strategies to adapt to the impacts of climate change” (Public Resources Code § 71350). The ICARP Technical Advisory Council (TAC), one component of this program, is a body that shall be led by OPR with a primary focus on “supporting [OPR’s] goals... to facilitate coordination among state, regional, and local agency efforts to adapt to the impacts of climate change.” (§ 71358(a))

Section II – Organization and Structure

A. Membership

1. The Director of OPR will appoint Council Members
2. Members will serve a one-year term.
 - i. OPR Director will review Council membership needs annually
3. Alternates
 - i. Council members may designate an alternate to attend in their place. The designee must have the authority to vote on issues.
4. Membership expertise areas include
 - i. Integrated climate experience - adaptation and mitigation
 - ii. Public Health
 - iii. Environmental Quality
 - iv. Environmental Justice
 - v. Agriculture
 - vi. Transportation & housing
 - vii. Energy
 - viii. Natural resources and water
 - ix. Planning
 - x. Recycling & waste management
 - xi. Emergency services and public safety
 - xii. Adaptation finance and funding
5. Membership structure
 - i. Members will include the following:
 1. Local and regional government entities
 2. Collaborative organizations, including regional and network organizations
 3. Community members – at large
 4. State agencies

B. Council Leadership

1. The OPR Director will designate a Chair and one Vice-Chair for a one-year term.
2. The Chair will be responsible for presiding over and representing the Council in public meetings. The Vice-Chair will be responsible for fulfilling the Chair’s duties when the Chair is unavailable.
3. The Council may establish committees and working groups as necessary to accomplish the purpose of the Council.

C. Work Committees

1. For assistance in conducting its business, the Council may establish committees or workgroups. Such groups gather information, conduct research, analyze relevant issues and facts, and draft proposed position papers and/or recommendations for deliberation by the Council. Committees or workgroups may not conduct business independent of the Council, or determine recommendations without approval of the Council as their role is to provide information and recommendations for consideration by the Council.

D. Meetings

1. The Governor's Office of Planning and Research (OPR) will host the Council's meetings. The Council shall meet or otherwise communicate as a group as often as it deems necessary, but at least three times per calendar year. The Chair may call special meetings as necessary.
2. The Council meeting activity is subject to the Bagley-Keene Open Meeting Act (Government Code Section 11120, et seq.).
3. OPR will appoint a clerk to prepare minutes of the meetings (§ 11126.1).
4. The Council may sponsor public forums to seek input regarding local, regional, and subject matter expertise on climate change adaptation and resilience planning, programs and policies.

E. Decision making

1. When it is necessary for the Council to make decisions, it will seek consensus, where possible. Otherwise, decisions will be approved by a majority vote of the members present at the meeting, as determined by a poll by the Chair (or Vice Chair). Each member will have one vote, cast by their representative or his or her designated alternate.

F. Staffing and Organization

1. The Governor's Office of Planning and Research (OPR) was appropriated funding for two staff positions to support the Integrated Climate Adaptation and Resiliency Program, including staffing for the Council.

G. Council Funding

1. The Governor's Office of Planning and Research (OPR) was appropriated funding to support Council meetings and its activities.
2. Travel expense reimbursements are available to Council members upon request.

Section III - Duties

Under SB 246, the Council will support the following activities:

1. Support OPR's goals to facilitate coordination among state, regional, and local agency efforts to adapt to the impacts of climate change.
2. Promote integrated climate actions that benefit both greenhouse gas reductions and adaptation efforts
3. Support adaptation and resiliency efforts that advance equity and environmental justice

Section IV – Modifications

This agreement may be modified only by a vote of the Council.